

NORTHSTAR PROBLEM GAMBLING ALLIANCE

Quarterly Board of Directors Meeting Minutes

1935 West County Road B2, Lower Level Conference Room

October 19, 2017

Present: Sunny Chanthanouvong, Don Feeney, Michael Hochman, Marsha Kelly, Al Lund, Mary Magnuson, Deb Mundinger, John Rundquist, Michael Schiks, Randy Stinchfield, Laura Weber, Cathie Perrault (NPGA, non-voting member) and Linda Bisdorf (NPGA, non-voting member). **Not Present:** Joan Bibelhausen.

Call Meeting to Order

- Meeting called to order at 10:09 a.m. Don Feeney presided. Brief introductions were made around the room.

Secretary's Report

- Laura moved, Marsha seconded and motion carried to accept the Minutes from the August 10, 2017 Quarterly Board meeting.

Treasurer's Report

- First Quarter Financials had not yet been received from Sannerud, Savarese so the most recent Dashboard as of October 9th and financials through September, 2017 were reviewed. When the First Quarter Financials are complete, they will be distributed to all board members and posted in the staff area on Northstar's website.
- The in-office, two-day audit was completed during the first week of October, 2017, but because the auditors are requesting 1099 information not yet available from our accountants, the results of the audit will not be available until the January 18, 2018 board meeting.
- Cathie reminded the group that at the beginning of 2018, progress of the current state budget will be reviewed and may be adjusted somewhat, if needed.
- Mike moved, Mary seconded and the financials were accepted as presented.

President's Report

- Don will work on lining up Legislature introductory/informational meetings with approximately 15 individuals in matching districts. The purpose is to familiarize Legislators with Northstar and its accomplishments. Cathie will compile a map of Northstar's contact area in the state for Don to present to Legislators.
- Search for an Executive Director (ED) will begin at the beginning of 2018. First step will be to create a position description comparable to other ED descriptions around the country. Cathie's compiling a listing of her duties in conjunction with a listing of duties she hasn't had time to complete. A consulting service and/or job board (Indeed) has not been contacted.
- The possibility exists that a full-time Program Director (PD) position will need to be created in addition to the Executive Director position. This individual would be in charge of creating training programs, attending outreach conferences and be responsible for day-to-day outreach activities. If a PD is in place, then an ED wouldn't necessarily need to have a problem gambling background and could fine-tune a nonprofit direction. John VonEschen is currently performing PD duties. Laura Weber will provide Don with a position description she has used in the past.
- Don Feeney asked for board input in completing a position description and in lining up applicants. A hiring timeline goal is for April, 2018, leaving 2-months training to the end of June.

- Don presented a Pledge of Commitment document for each board member's review. The board will vote to adopt this document at the January 18, 2018 board meeting. If adopted, each member will sign this commitment when they become a member of the board.
- Greater board engagement in planning, projects, etc. was discussed, but tabled until the next meeting in January.

Executive Director's Report

- The First Quarter Report for FY 18 was reviewed.
- Sunny Chanthanouvong passed around a status report prepared by Serena King and reported on their progress on the Lao Assistance Center Treatment project.

Old Business

- There was no Old Business.

New Business

- It was suggested that Northstar's March conference include a segment for families of problem gamblers. This could be an event separate from the main agenda, confidential, could include a Gam-Anon panel and counselor training on what to do for family members of problem gamblers. Maybe invite a financial individual, a lawyer and distribute flyers at casinos along with postings on Northstar's website.
- Vanguard has developed a new brochure titled *In Their Own Voices*.

Action items: (1) Cathie will compile a map of Northstar's contact area in the state for Don to present to Legislators. (2) The Pledge of Commitment will be up for a vote of adoption at the January 18, 2018 quarterly board meeting. (3) Cathie will contact legislative leaders based on Don's recommendations.

Al moved, John seconded and motion carried to adjourn at 11:58 a.m.

Minutes submitted by
Linda Bisdorf
Office Manager