

## **Executive Committee Meeting**

Dec 16, 2013

### Activities this Quarter

#### **We did 17 events between Sept 1 and Nov 30.**

- One was our MN conference Sept 19 -20.
- Eight were 2-3 day conferences with exhibit booth.
- Two weekend recovery events (info table)
- Two webinars, several stand alone presentations (churches, college classes)

#### **Advertising continued on WCCO radio**

**New ads** were developed and placed for Allied Charities program, For MN Physician's Minnesota Healthcare News and one additional placement purchased for the joint project with the Lottery regarding "Don't buy Lottery Tickets for the Holidays".

We completed **the Summit** last week. Prep work involved several meetings, developing a survey, distributing via Survey Monkey, developing email invitation list, securing site details, etc. Lots of work involved but the turnout was very good and new faces as we had hoped.

**Cash flow:** Once again concerned about quarter ending cash flow. \$25,000 bank balance with some outstanding checks.

Grant status: **Base grant (225,000)**. Has paid us a \$50,000 advance, plus a \$75,000 1Q reimbursement. 2Q reimbursement is likely to run close to 1<sup>st</sup>, which would exhaust about 200,000 of the base grant at the half-way point of the year. All of this is a result of delays in the Charitable Gambling grant distribution, as we had made commitments that needed to be paid. Will modify the 2<sup>nd</sup> grant content to hopefully make up the difference, but rest assured they will want a detailed accounting of every penny.

**DHS:** After submitting the 1Q report in late October to DHS, we were advised that we had to restructure the budget numbers and account for "overages" in several items. We were also informed that we need to do so every quarter. Submitting the quarterly financial statements and reconciling the grant at year-end is no longer sufficient. Several meetings ensued and restructuring some budget dollars satisfied the requirement. This new approach is going to add time to the processes involved, as the DHS budget line items do not correspond with ours.

Another meeting with DHS was held to sort through issues for the second grant. It has to be built and reported on with the same budget format for grant one. That has delayed submission. The submission of the new grant will be done by Dec 27. It will take some time for their paperwork and routing and approvals. Will hope to receive an advance on a portion of that funding in January.

**Glitches that hurt us (delays) this quarter.**

Bremer Bank switched over its online banking system to a new one over the Labor Day weekend. It was, and continues to be, a nightmare. (Sort of like [healthcare.gov](http://healthcare.gov) or [mnsure.org](http://mnsure.org)). No data was available for 10 days and there continue to be major issues in getting information out of the system. Why did we set up with Bremer? \$10,000 minimum on the MM account that I didn't know about caused a bank charge. Now I know.

DHS. Period.

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