Northstar Problem Gambling Alliance
Executive Committee Meeting Minutes
March 10, 2014

Present: Mike Schiks, Don Feeney (non-voting member), John Rundquist (via conference call), Nita Kordonowy (via conference call), Virginia Davis (via conference call), Lana Nelson (via conference call), Cathie Perrault (NPGA, non-voting member) and Linda Bisdorf (NPGA, non-voting member). Not present: Mary Magnuson.

Meeting called to order at 10:03 a.m. Mike Schiks presided in Mary Magnuson's absence.

Secretary’s Report
- Cathie noted that a correction needed to be made to the Minutes from the February 10th meeting. In the fourth bullet item, the second sentence should read "Cathie stated the first grant (or base grant) is for administrative expenses and some of the programming expenses; the second grant is only for mission-related work."
- Motion made by Mike, seconded and carried to accept the Amended Minutes from the February 10, 2014 meeting.

Treasurer’s Report
- Virginia reported that DHS is now allowing us to revise Grant I by moving salaries to Grant II for FY fourth quarter.
- Cathie presented a spreadsheet outlining item by item Grant I and Grant II budget breakdowns along with Income/Cash Flow projections. She reported that some categories needed to be re-worked to bring us to FY end - June 30, 2014. Grant II begins March 15, 2014 and runs through the end of 2015, with additional funding expected to be added after January 1, 2015.
- Nita asked how we will go about documenting how we budgeted and shifted amounts, etc. Cathie assured the group that we're thoroughly tracking everything and, in addition, DHS is requiring a report reconciling all expenditures at each quarter end rather than year end like in the past. Another means of tracking will be our meeting Minutes and accountant prepared financial reports.
- Don reminded the group we need to be at the legislature when our grants expire in order to be sure they do not get dropped during the budget process.
- Financials for January through February, 2014 were presented.
- John motioned, Lana seconded and motion carried to accept the financial statements as presented.

President’s Report
- There was no President's Report.

Executive Director’s Report
- Grant Communications have improved with DHS and things are moving along.
Virginia reported that DHS is requiring things that aren't required in the law and asked if the group thought we should explore that with legislators. After a brief discussion, it was decided that it would be tabled for now.

Cathie reported the addition of a special grant requirement relating to accessibility. It is not clear what those requirements are. Cathie to instruct Vicki to contact the lottery’s IT specialist to find out more.

- **Awareness Month**
  March is National Problem Gambling Awareness month. Our campaign, through Olson, will primarily begin after March 15. The Minnesota Indian Gaming Association again donated $6,000 for the WCCO ad campaign. Billboards and media releases are going out and radio and TV interview requests are coming in.

- **Strat Planning/Summit continuation**
  The Critical Issues Consensus Summary was previously distributed to the Board along with the Minutes from the January 23, 2014 Board Meeting. Current individuals who’ve volunteered for the Planning Committee are John Rundquist, Randy Stinchfield and Marsha Kelly. Cathie asked for additional volunteers.

**Old Business**
- (After the meeting was adjourned, it was realized that the committee neglected to discuss the Old Business of whether it would be more advantageous for Northstar to hold an annual conference vs. taking tracks to larger outreach conferences.) To be discussed at the April 14, 2014 Meeting.

**New Business**
- There was no new business.

**Miscellaneous Business**
- Mike suggested maybe we should think about targeting certain key legislators at various times especially prior to our grant renewal dates and Don reminded us to include the minority leaders.

**Action items:** (1) Cathie will pursue finding more volunteers for the Strategic Planning Committee and (2) Cathie will instruct Vicki Stark to contact the Lottery's webmaster to clarify the grant accessibility requirement.

John motioned, Nita seconded and motion carried to adjourn at 10:44 a.m.

Minutes submitted by Linda Bisdorf
Executive Committee Recording Secretary